

**CONSTITUTION AND BY-LAWS FOR THE LEWIS COUNTY CHAPTER
WASHINGTON STATE MUSIC TEACHERS ASSOCIATION (2020)**

CONSTITUTION

Preamble: The object of this Association shall be:

1. To establish and uphold a high standard of professional ethics.
2. To promote and maintain a fraternal spirit among members.
3. To stimulate mutual improvement through interchange of ideas.
4. To aid in the furtherance of musical culture.

ARTICLE I – NAME

The name of this organization shall be LEWIS COUNTY MUSIC TEACHERS ASSOCIATION (LCMTA) which is affiliated with the MUSIC TEACHERS NATIONAL ASSOCIATION (MTNA), and WASHINGTON STATE MUSIC TEACHERS ASSOCIATION (WSMTA).

ARTICLE II – PURPOSE

Section 1. Said organization is organized exclusively for charitable, educational and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

Section 2. No part of the new earnings of the organization shall inure to the benefit or be distributable to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof. No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to, any candidate for public office. Notwithstanding any other provision of this document, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under Section 501 (c) (3) of the Internal Revenue code, or corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under Section 170 (c) (2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

Section 3. In the event of the dissolution of this organization, any funds remaining in the treasury after the payment of any outstanding debts shall be contributed to Music Teachers National Association or another 501 (c) (3) organization.

Article III - MEMBERSHIP

The membership of this chapter shall consist of persons teaching music in any branch or form recognized by this association. Membership in the Association may be terminated by the member or revoked by the Association as prescribed in the Lewis County Music Teachers Association Bylaws. All members of this Association eligible for Active or Student membership in the LCMTA must hold membership in the WSMTA and in MTNA.

ARTICLE IV – OFFICERS

The officers of this association shall be president, vice-president, secretary and treasurer. These officers shall hold office for no longer than four consecutive years except for the treasurer and/or secretary who may serve until voted out by the chapter members.

ARTICLE V – EXECUTIVE BOARD

The executive board shall consist of the above officers. The retiring president shall become an ex-officio member of the executive board. It shall have discretion in the disbursement of all funds of the Association.

ARTICLE VI – MEETINGS

The chapter shall hold at least one regular monthly meeting, except during the month of the Music Artistry Program, June, July and August.

ARTICLE VII – AMENDMENT

This Constitution may be amended at any regular meeting of this chapter by a two-thirds vote of the Active members present, provided that there is a quorum present, and that the proposed amendment shall have been submitted in writing to the secretary and disseminated to the assembly. All amendments must be consistent with Article II of this Constitution and a copy of the same must be reported to the Executive Director of MTNA before approval.

BY-LAWS

Section 1 – Membership

To remain in good standing, a member should participate in at least one state project and be active in chapter activities.

Section 2 – Dues

Annual dues for active membership and dual husband and wife membership shall include MTNA dues, state dues and local dues as recommended by the executive board and approved by a majority vote of the membership voting. Any changes in dues shall be presented by the executive board at a regular business meeting and then voted on at the next

regular business meeting. Annual dues are due July 1st and become delinquent July 31st. If paid after that date, a penalty of \$6.00 shall be charged, of which \$5.00 is for State. Upon delinquency, the member shall be notified by the treasurer.

Section 3 – Duties of the President

It shall be the duty of the president to preside over all meetings. The president shall be an ex-officio member of all committees. The president may authorize payment of necessary expenses of guest musicians and speakers who appear at chapter meetings.

Section 4 – Duties of the Vice-President

In the absence of the president, the vice-president shall preside. The vice-president shall act as program chair.

Section 5 – Duties of the Secretary

The secretary shall keep a record of the proceedings of this chapter and of the executive board, prepare a roll of members and call it when necessary, call the meeting to order in the absence of a presiding officer, preserve all documents of the chapter, provide the chairman of each committee with the names of his committee and all necessary information and bring to each meeting a copy of the Constitution and By-Laws, together with a list of all standing and special committees. The secretary will keep a record of member participation in projects.

Section 6 – Treasurer

The treasurer of this chapter is the custodian of the funds. All money received by the treasurer shall be deposited immediately in the bank. The treasurer shall keep a record of all money received and paid out. Money shall be paid out only upon the direction of the president.

Section 7 – Duties of the Executive Board

The chief function of the executive board is to formulate policies on matters affecting the chapter and present recommendations to the chapter for approval. The executive board has power to act only in an emergency. The executive board controls the property and records of the chapter.

Section 8 – Standing Committees

Ribbon Festival (MLP) and Student Grant/Senior Scholarship.

Responsibilities

MAP, Certification, Play-Offs, Student Recital Programs, Technology/Website, Yearbook/Directory and YAMS (Young Artist Master Series).

Other standing and special committees shall be formed as the needs of the chapter demand. Members are to be appointed by the president.

Section 9 - Quorum

A quorum shall consist of one-half of the membership.

Section 10 – Elections

Nominations to elect new officers will be presented by members of the music chapter in the month of April. The election of officers shall take place at the May meeting – opportunity being given for nominations from the floor. A majority vote will elect to office. The new officers assume their duties immediately following the installation.

Section 11 – Business Transactions

This chapter shall use its monies solely for its own individual use and shall not invest its monies or enter any business transaction on behalf of, or in connection with, any other organization, business interests or their representatives.

Section 12 – Rules of Order

“Roberts Rules of Order, Revised” shall be the parliamentary guide.

Section 13 – MTNA Vision and Values and Code of Ethics

The mission of MTNA is to advance the value of music study and music making in society and to support the professionalism of music teachers.

The mission is accomplished by members who teach with competence, act with integrity, volunteer services to MTNA programs, provide professional support for colleagues and communities, and comply with all laws and regulations that impact the music teaching profession.